



Memorial Program

The Orange City Memorial Program was developed for those persons interested in donating a bench or tree in memory of a loved one. A Memorial bench/tree is a great way to improve the quality of life within Orange City parks and make a long-lasting contribution to the beauty of our community and provide a special place of remembrance. The historical dedication enhances the meaning of a bench or tree to park users.

Memorial Benches: When selecting a memorial bench there are two options; Purchase of a new bench or selecting an existing bench. There are four bench styles based on the park selected. Each bench includes installation, a personalized bronze remembrance plaque to honor your loved one. The total cost for the Memorial Bench varies by style and location. The exact location will be coordinated by the Parks and Recreation Superintendent. The plaque size is 10" x 3".



For **existing benches**, you are selecting a bench that is currently installed in one of our parks. Your donation to the City will fund the cost of the plaque and additional funds will be used to purchase park amenities as identified by City Council.

Memorial Trees All Memorial trees will be planted by park staff. Memorial tree selection available is Live Oak. The exact location of the tree planting will be coordinated with the applicant with final approval by the Parks and Recreation Superintendent. Memorial plaques are bronze, 8" x 6", mounted on a 36" pedestal.



To begin, email the completed application to agay@ourorange.city.com. The remembrance plaque wording should memorialize your loved one. When selecting wording it may not contain commercial, offensive, political, or profane messages. The City reserves the right to approve/deny the memorial plaque wording.

Once the application is approved by the Parks and Recreation Superintendent payment is accepted at City Hall Utility Billing, 205 E Graves Ave Orange City, FL 32763 Mon-Fri 8AM-5PM. Upon receipt of payment, the order for the bench/tree will be made. Shipping and installation generally takes 4-6 weeks from receipt of payment.

Once the tree/bench/plaque is installed you will be notified by email. The City is not responsible for any loss or damage to the bench, tree or plaque. The parks department will do our utmost to properly maintain the benches/trees, however, memorial applicants will be responsible for the maintenance of the plaque. For trees you may suggest a Park location, but the City reserves the right to make the final decision on location. The City reserves the right to remove and/or relocate a memorial tree/bench and plaque in the future if it interferes with park safety, maintenance, or construction activities. However, we will contact the donor to coordinate an alternate location. The City will not be responsible for costs associated with replacing benches/ trees due to safety concerns. **Additional adornments such as wreaths or balloons will not be permitted.**

Memorial Program Application

Application Name: _____

Individual the Memorial is for: _____

Relationship to the Applicant: _____

Park Requested: _____

Memorial Plaque Wording (Characters limited by type:) _____

Email: _____ Daytime Phone #: _____

Item	Cost	Total Payment Enclosed	
Live Oak & Plaque (Plaque quote needed prior to submitting payment.)	\$700- \$800		
Item	Cost	Payment	
Dog Park Bench 6' (2 rows of 32 characters)	\$1,300		
Colin's Dream Skate Park at Coleman Park 4' bench (18 characters)	\$1,900		
Steel 6' Bench (Coleman, Valentine) (3 rows of 28 characters each)	\$3,500		
Tree wrap bench (Valentine Park) (3 rows of 28 characters each)	\$2,900		

EXISTING BENCHES

Item	Cost	Payment	
Steel 6' Bench (Mill Lake, Coleman, Veterans, Albertus, and Holly Ave) (3 rows of 28 characters each)	\$3,600		

Due to unforeseen circumstances, the prices of the trees, benches and plaques are subject to change. Wording on all plaques shall clearly indicate a memorial of a deceased person. This program is not allowable for deceased animals.